



**LITTLEFIELD UNIFIED SCHOOL DISTRICT #9
GOVERNING BOARD MEETING
Administrative Services Site
3490 East Rio Virgin Road
Thursday, May 12, 2022
5:00 P.M.**

Mission Statement

The Littlefield Unified School District is committed to excellence. Therefore, we are committed to providing opportunities for all students to learn and develop socially, emotionally, and academically. We are committed to providing resources to our students, parents and teachers in an ongoing effort to help students transition from childhood to adulthood.

1. CALL TO ORDER:

Board President Graham called the meeting to order at 5:00 p.m. There were no members of the public in attendance. Board Member Patricia Schoppmann was absent from the meeting.

2. ROLL CALL:

Sonny Graham, Board President
Susan Burch, Board Secretary
Patricia Schoppmann, Board Member
Michael Fagnan, Board Member
Rena Moerman, Board Member

Darlene McCauley, Superintendent/Principal
Jeremy Clarke, Elementary Principal
Kevin Boyer, Business Manager
Sheree Goessman, District Secretary

CEREMONIAL ITEMS

- 3. Pledge of Allegiance: By invitation of Board President.
- 4. Monthly Employee Shout Out.

Mr. Clarke noted his employee shout out is Mrs. Leoni, formerly Mrs. Wright. She is moving to 3rd grade next year and was nominated by Mrs. Granecki.

AGENDA

- 5. Consideration of approval of the May 12, 2022 LUSD9 Board Meeting agenda.

Board Member Moerman made a motion to approve the agenda, seconded by Board

Secretary Burch. The motion passed unanimously.

Board Member Fagnan: Yes
Board President Graham: Yes
Board Member Moerman: Yes
Board Member Schoppmann: Absent
Board Secretary Burch: Yes

PUBLIC COMMENT

At this time, the public may speak to the Governing Board on topics of concern with the public body's jurisdiction, even if the topic is not specifically included on the agenda. The public must state their full name for the record and will be allowed up to three minutes to address the Governing Board. No action will be taken as a result of public comments. The Board expects that citizens who address the board will present concerns regarding the activities in question rather than make personal attacks upon Board Members, District Personnel or other persons in attendance or absent. In addition, questions or comments on matters that are currently under legal review will not be accepted.

6. Public Comment.

None.

INFORMATION AND DISCUSSION:

7. Mr. Boyer, Business Manager.
- a. Student Activity Balance.
 - b. Food Service Financial.
 - c. Summer Food Delivery
 - d. Other

Mr. Boyer reviewed the Student Account balance. He noted this page was completed prior to additional funds being received for the Senior Trip. After everything is paid, the Senior Class will have approximately \$91 left for parking.

Mr. Boyer reviewed the Food Service financials. Board Member Moerman asked if the money could be used to provide meals for students next year since we are in the black. Mr. Boyer advised we will have to charge indirect costs because we cannot have more than 3 months of funds in the account.

Mr. Boyer reviewed the Summer Food Delivery. Board Member Burch asked what the numbers were from last year's summer feed. Mr. Boyer reviewed the numbers.

8. Mr. Jeremy Clarke, Elementary Principal
- a. School Updates
 - b. Upcoming Dates (Calendar in Backup)
 - c. Other

Mr. Clarke said the PTO really stepped up last week for teacher appreciation week and provided meals to the staff at the Elementary School.

He then reviewed the upcoming events.

Mr. Clarke said students this year have made a lot of advancement. He noted everyone is still dealing with the effects of the pandemic slide but the kids are learning faster.

9. Mrs. McCauley, Superintendent/Principal
 - a. School Update.
 - b. Upcoming Dates (Calendar in Backup)
 - c. Graduation
 - d. Other.

Mrs. McCauley said this year concludes her 4th year with Littlefield Unified School District.

Mrs. McCauley said the state assessment keeps changing, which makes it difficult to evaluate data. A representative was on campus and went into the Math and English classroom and got to see the teachers in action. He feels if we keep doing the things we are doing we will be out of school improvement in no time.

Mrs. McCauley noted the High School also had a week of celebrating for teachers and staff. They received some donations.

Mrs. McCauley reviewed the upcoming events.

Board Secretary Burch asked if there's one PTO or if each school has a PTO. Mrs. McCauley said there is only one PTO.

10. Board Reports.
 - a. Other

CONSENT AGENDA

Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Littlefield Unified School District Office, located at 3490 East Rio Virgin Road, Beaver Dam, Arizona. Any Board Member may request an item be pulled off the agenda for further discussion.

Board Member Moerman made a motion to approve the consent agenda, seconded by Board Secretary Burch. The motion passed unanimously.

**Board Member Fagnan: Yes
Board President Graham: Yes
Board Member Moerman: Yes**

Board Member Schoppmann: Absent
Board Secretary Burch: Yes

11. Consideration of approval of the April 14, 2022 Regular Governing Board Meeting Minutes.
12. Consideration of approval of Vouchers and Stipends:
 - a. LUSD9 Payroll Vouchers: 22/2222 and 23/2223.
 - b. LUSD9 Vouchers: 1019 & 1020.
 - c. Stipends

(Members of the public may view the content of the vouchers 24 hours prior to the board meeting in the district office.)

13. Consideration of approval of FY 2021/2022 Certified and Classified Personnel, Substitute Personnel, and Coaches per the attached list, including the following:

Name	Position	Effective Date
Cummings, Trisa	Substitute Aide	05/02/2022
Geary, Janet	Substitute Aide	05/02/2022
King, Beth	Substitute Office Manager	05/09/2022

14. Consideration of approval of the following staff resignations/terminations:

Name	Position	Effective Date
Abbott, Brandon	CTE Teacher	05/25/2022
Lyday, Denise	Preschool Aide	05/19/2022
Oster, Kortney	Library Aide	04/28/2022
Rodriguez, Sara	Elementary Teacher	05/25/2022
Wells, Larry	Boys Basketball Coach	02/15/2022
Wymer, Brandy	Elementary Teacher	05/25/2022

15. Consideration of approval of FY 2022/2023 Classified & Certified Personnel as per the attached list, including the following:

Name	Position	Effective Date
Francis, Brad	Secondary School Counselor	08/04/2022
King, Beth	Secondary Office Manager	07/11/2022

ACTION ITEMS AND/OR DISCUSSION

16. Consideration of approval of donations received by the District per Policy KCD.
 - a. Mike Fagnan - \$100 Senior Trip
 - b. Kroger - Inspiring Donations \$ 70.15

c. American Legion Post #24 - \$500 Scholarship for Shyanne Pierce

Board President Graham made a motion to approve the donations, seconded by Board Member Moerman. The motion passed unanimously.

**Board Member Fagnan: Yes
Board President Graham: Yes
Board Member Moerman: Yes
Board Member Schoppmann: Absent
Board Secretary Burch: Yes**

17. Consideration of approval of Policy Exhibit GCQC-E Resignation of Professional Staff Members Liquidated Damages Request for Waiver.

Mrs. McCauley said this is a form the person would complete and give to the board. Board President Graham asked if this is the board or administration that decides this. Mrs. McCauley said this would go before the Governing Board for approval. Board Member Moerman said it is not uncommon to provide medical documentation for something like this.

Board Member Moerman made a motion to approve Policy Exhibit GCQC-E, seconded by Board Member Fagnan. The motion passed unanimously.

**Board Member Fagnan: Yes
Board President Graham: Yes
Board Member Moerman: Yes
Board Member Schoppmann: Absent
Board Secretary Burch: Yes**

18. Review and discussion of parent, student, and teacher surveys.

Board Member Moerman said in looking at some of these survey questions some of them have asterisk. Mrs. McCauley noted those with an asterisk are required questions. Board Member Moerman said to maybe highlight them and make them stand out. She then suggested some changes to the surveys.

19. Discussion and possible action regarding the ADOT Water User Agreement.

Mr. Boyer said ADOT requested a fixed amount per year rather than a percentage for repairs. Board Member Moerman said she would like ADOT to give us something that states what water they are servicing. She said she's still uncomfortable with having a percentage for the other users. Mr. Boyer noted that ADOT will be paying the maintenance fee every year while the others will not be paying the maintenance fee until there is a charge. Board Secretary Burch said she likes things to be consistent.

Board Secretary Burch made a motion to approve the ADOT Water User Agreement, seconded by Board Member Fagnan. The motion passed with 3 ayes and 1 nay.

**Board Member Fagnan: Yes
Board President Graham: Yes
Board Member Moerman: No
Board Member Schoppmann: Absent
Board Secretary Burch: Yes**

20. Discussion and possible action on scheduling a budget work session.

Mrs. McCauley said the last two years we had a budget work session before the budget meeting. Mr. Boyer Kevin said the state budget for this year has not been approved and they don't anticipate it being approved any time soon. The budget worksheets will not be available before June 3rd. Mr. Boyer suggested the work session be done closer to the June 23rd board meeting. Mrs. McCauley suggested the work session be held prior to the regular meeting on June 23rd.

Board Member Moerman made a motion to schedule the budget work session for 2:00 p.m. on June 23rd. Board President Graham seconded the motion and it passed unanimously.

**Board Member Fagnan: Yes
Board President Graham: Yes
Board Member Moerman: Yes
Board Member Schoppmann: Absent
Board Secretary Burch: Yes**

21. Consideration of submission of proposed issues for consideration for the 2023 ASBA Political Agenda and appointment of Delegate.

Mrs. McCauley said this is the ASBA Political Agenda that is presented to the Governing Board each year. It was recommended the items that would be put forth are :1) Funding for full day kindergarten. 2) Rural School funding. Board Member Moerman said she would be the delegate.

Board President Graham made a motion to put forth the items of funding or full day kindergarten and rural school funding, and that the delegate would be Board Member Moerman. The motion was seconded by Board Member Fagnan and passed unanimously.

**Board Member Fagnan: Yes
Board President Graham: Yes
Board Member Moerman: Yes
Board Member Schoppmann: Absent
Board Secretary Burch: Yes**

22. Consideration of approval of 2021/2022 Budget Revision per ARS 15-903.

Mr. Boyer reviewed the budget revision. Board Secretary Burch asked about the fresh fruit grant. Mr. Boyer advised the money from the grant is gone. Board Member Moerman asked if we could carry-over the \$800,000 if it is not spent. Mr. Boyer said yes. Board President Graham asked how the fuel works. Mr. Boyer noted we are billed monthly for fuel usage.

Board Member Moerman made a motion to approve the budget revision, seconded by Board Member Graham. The motion passed unanimously.

**Board Member Fagnan: Yes
Board President Graham: Yes
Board Member Moerman: Yes
Board Member Schoppmann: Absent
Board Secretary Burch: Yes**

23. Consideration of approval of the Gifted Scope and Sequence.

Mrs. McCauley said she gave an assignment to Mr. Clarke to create the Gifted Scope and Sequence. She noted this makes sure we are addressing the needs of those students performing at 98% or better and addresses how these students will be identified.

Board Member Moerman made a motion to approve the Gifted Scope and Sequence, seconded by Board Member Fagnan. The motion passed unanimously.

**Board Member Fagnan: Yes
Board President Graham: Yes
Board Member Moerman: Yes
Board Member Schoppmann: Absent
Board Secretary Burch: Yes**

24. June Agenda Items.

1) Budget. 2) New Employee approvals.

INFORMATION ITEMS

25. News articles about the schools.

26. Upcoming Governing Board Conferences:
- I am on the Ballot...Now What? – ASBA Webinar – May 17, 2022 @ 5:00 p.m.
 - ASBA Summer Leadership Institute – June 9-11, 2022 – Little America, Flagstaff, AZ.



- c. ASBA 46th Annual Law Conference – September 7-9, 2022, JW Marriott Camelback inn, Scottsdale, AZ.
 - d. ASBA 2022 Delegate Assembly, September 10, 2022, 8:00 a.m.-5:00 p.m.
 - e. Mohave County Meeting, September 29, 2022.
 - f. ASBA-ASA Annual Conference and New Board Orientation, December 14-16, 2022, JW Marriott Desert Ridge.
 - g. I was Elected...Now What? – ASBA Webinar – November 17, 2022 @ 5:00 p.m.
27. Reminder - June 23, 2022 is next Governing Board Meeting date.

ADJOURNMENT

Board Member Fagnan made a motion to adjourn the meeting, seconded by Board Secretary Burch. The motion was passed unanimously.

Board Member Fagnan: Yes
Board President Graham: Yes
Board Member Moerman: Yes
Board Member Schoppmann: Absent
Board Secretary Burch: Yes

The meeting was adjourned at 6:06 p.m.

Sonny Graham, Board President

Darlene McCauley, Superintendent

Respectfully Submitted by:

Sheree Goessman, District Secretary